



Request:

Extension of the Assessment Year in English for students with:

family responsibilities or

high performance in professional sports

Matriculation number:

Name:

First Name:

I hereby request for an:

Extension of the Assessment Year over a period of 4 semesters

The following model of extension and combination of courses applies to students in the Assessment Year in English:

1. Semester	a) Business Administration A b) Economics A c) Mathematics A d) Introduction to Academic Writing
2. Semester	a) Business Administration B b) Economics B c) Mathematics B d) Integrative Project e) Language Level I
3. Semester	a) Law I A b) Critical Thinking A
4. Semester	a) Law I B b) Academic Term Paper c) Critical Thinking B

Please note

Requests can only be submitted for the autumn semester.

Requests can only be processed if relevant evidence of the responsibilities is enclosed.

Requesting an extension of the Assessment Year on ground of family responsibilities or professional sports is also possible in a second attempt of the Assessment Year, as long as the reasons still exist. In this case, the request has to be submitted again in time.

With your signature you also acknowledge the implementation provisions «Extension of the Assessment Year and extension of examination time at all Levels» and you agree to the conditions.

Date: Signature: _____

Requests including relevant evidence have to be submitted until: Friday of calendar week 39

Please send by e-mail to:

University of St.Gallen
Student Administration Assessment

assessment@unisg.ch

We would like to point out that you are able to regularly participate in the Assessment Year Bidding. You will receive written notice whether your request was granted during the third week of the semester. If granted, your course allocation will be modified and you will see your new course allocation on Compass. For further questions, please contact us at assessment@unisg.ch.